

**TERMS**

The Town of Waterloo offers its citizens a subsidy for standard toilet replacement by a low-flow toilet. The subsidy is 50% of the purchase price, up to \$ 100 per toilet, until the budget permit it<sup>1</sup>. The application form must be sent to the Town NO LATER THAN JANUARY 31st OF THE YEAR FOLLOWING THE PURCHASE OF THE TOILET.

Applications can be submitted by e-mail to [m.cournoyer@ville.waterloo.qc.ca](mailto:m.cournoyer@ville.waterloo.qc.ca), by mail or directly in person at the City Hall.

**STEPS TO FOLLOW:**

1. Take a picture (minimum size 4x6 inches) of the old toilet(s) in their original location before making the replacement. Sign and date the photo(s) on the back.
2. Install the low-flow toilet.
3. Take a picture (minimum size 4x6 inches) of the new toilet (s) after installation. Sign and date the photo(s) on the back.
4. Attach to this form a copy of the purchase receipt<sup>2</sup> and proof of residency (driver's license, tax bill, etc.).
5. Allow a representative from the Town of Waterloo to verify on-site the compliance of the information transmitted.

<sup>1</sup> Each application is on a first-come, first-served basis.

<sup>2</sup>The receipt must include the name and contact information of the retailer, the date of acquisition, the brand and the model of the toilet. If information is missing from the receipt, the owner will have to provide them attached to this form.

**IDENTIFICATION OF THE APPLICANT / OWNER OF THE RESIDENTIAL BUILDING**

Last name, First name			
Address			
Town		Postal code	
Telephone		Cell phone	
Email			

**ADDRESS WHERE TOILETS WILL BE INSTALLED**

Same address  Different address (mention address below)

Address	
Comments	

***I confirm that I have read and accept the terms and conditions of the Low-Toilet Subsidy Program brochure.***

\_\_\_\_\_  
Owner's signature

\_\_\_\_\_  
Date

***The City is not responsible for lost, misdirected, illegible or incomplete applications. It reserves itself the right to extend or terminate the program based on available funds. It also reserves itself the right to check on site the conformity of the installation.***

**RESERVED FOR THE ADMINISTRATION**

Application number		Registration number	
Landing date		Receipt date	
Amount submitted		Eligible amount	
Date confirmation		Status	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined
Payment date		Amount awarded	

\_\_\_\_\_  
Signature of authorized officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Management signature

\_\_\_\_\_  
Date